

Dear resident,

Markfield Arts .

While every precaution has been taken By Markfield Arts to prevent sound or traffic issues impacting on the wider community it is recognised by the organisers that a point of direct contact will allow for the swift resolution of situations affecting the public.

The Markfield arts community liaison line shall be operation throughout any event and our staff will endeavour to answer any questions promptly and address any issues that may arise regarding any event.

Should any issue arise affecting you please contact Markfield Arts community liaison line on ----- stating;

- Your name and contact details (preferably a telephone number and your address)
- the nature of the issue
- the location of the issue

These details are recorded and shall only be used in the resolution of an issue relating to any event and will not be passed to a third party.

Market Arts is committed to the protection of the environment and the prevention of nuisance to the public.

Regards Markfield Arts Premises Management